

As the end of the school year approaches, it is time again for the Haverhill after-school program to evaluate the effectiveness of its program. Part of the evaluation involves collecting feedback from individuals who have had contact with the student participants on a regular basis. You have an important perspective on the overall effectiveness of this project, and its impact on the participants. We are asking you to share your opinion with us on how you think the program is currently doing, along with any suggestions you may have for improvement. Your comments are an important aspect of the evaluation effort to measure the stated goals of the program.

- **Interviews are confidential**
- **Information collected is presented as grouped data**
- **Your name will not appear on the survey or in the results**
- **Your participation is voluntary**
- **Your decision to participate or not will not affect you in any way**

**If you give your consent to participate in this interview, please sign and date this form in the space provided, and return it in the envelope provided. PLEASE RETURN AS SOON AS POSSIBLE.** For your convenience, interviews will be conducted over the telephone.

I want to thank you again for your time and consideration of this matter. If you have any questions regarding this letter or about the evaluation effort in general, please feel free to call me at (603) 535-2377. I am happy to answer any of your questions.

Yours truly,

Scott Meyer, MSW, Ph.D.  
Department of Social Work  
Plymouth State College

I, \_\_\_\_\_, grant my consent to participate in this study as described above.  
(please print your name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please provide a telephone number where we can contact you and the best time to reach you.

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