

# Registration Form

To register return this form and payment of \$125 to:

Michele Gagne, Training and Planning Coordinator

UNH Cooperative Extension

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Durham, NH 03824.

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The first session (February 10<sup>th</sup>) will be held at our Merrimack County UNH Cooperative Extension office in Boscawen.

The final 3 sessions (March 10, April 14 and May 12) will be held at satellite sites. Which site will you participate in the March, April and May sessions? Please choose **one**:

- Grafton County Cooperative Extension office, North Haverhill  
For directions:  
<http://extension.unh.edu/Counties/Grafton/GCDrive.htm>
- Merrimack County Cooperative Extension office, Boscawen  
For directions:  
<http://extension.unh.edu/Counties/Merrimack/MCDrive.htm>
- Sullivan County Cooperative Extension office, Newport  
For directions:  
<http://extension.unh.edu/Counties/Sullivan/SuCDrive.htm>
- Rockingham County Cooperative Extension office, Brentwood  
For directions:  
<http://extension.unh.edu/Counties/Rockingham/RCDrive.htm>

Workshop will be limited to the first 20 participants, with registrations accepted on a first come first serve basis.

This form will reserve a space for you. You will receive formal registration information.

**All opportunities are designed to enhance individual competencies and learning, and to benefit our New Hampshire communities.**

## The Strengthening New Hampshire Communities Initiative Offers



# Facilitation Skills and Participatory Decision-Making Tools

February-May 2010

This four day-long (9am-3pm) session training series will be held in 2010:

- ❖ February 10<sup>th</sup>
- ❖ March 10<sup>th</sup>
- ❖ April 14<sup>th</sup>
- ❖ May 12<sup>th</sup>
- ❖ June 9<sup>th</sup> (snow date, if necessary)

The cost for this series is \$125 to cover the cost of coffee/pastries, lunch and course materials.

The first session (February 10, 2010) will be held at our Merrimack County UNH Cooperative Extension office in Boscawen.

Subsequent sessions (March – May) will be held at other Extension offices around the state utilizing the Granite State Distance Learning system (known as Pictel).

Participants will select which site they will participate at for those March through May sessions at registration. (See registration form)

Registration will be limited to the first 20 participants. Sample topics (subject to change and participant feedback) include:

#### **Session 1: Facilitation Basics**

- Ice-Breakers
- Leadership Development
- Volunteer Management and Retention
- Meeting Management
- Group Process
- Roles and Responsibilities

#### **Session 2: Consensus Building and Conflict Resolution**

- Foundations of Consensus-Building
- Roots of Conflict
- Dealing with Difficult People
- Interest-Based Problem Solving
- What if Conflict Resolution Doesn't Work?

#### **Session 3: Group Processes Overview, Part I**

- Community Assessment
- Asset Based Community Development
- Focus Groups
- Planning and Conducting Community Forums

#### **Session 4: Group Processes Overview, Part II**

- The Community Profile Process
- 'Open Spaces'
- Strategic Planning
- Visioning