

Hiring Hourly Employee Forms

Name _____ Soc. Sec. #: _____
Last First Middle

Address where check should be sent: _____

Dates of Employment: From _____ to _____

Please check one:

_____ Reg. Hourly (includes part-time students)

_____ Student Hourly (full time only)

_____ New Employee or _____ Former Employee

Account to be charged: _____

Job Title: _____

Hourly Rate: _____ Person submitting form: _____

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