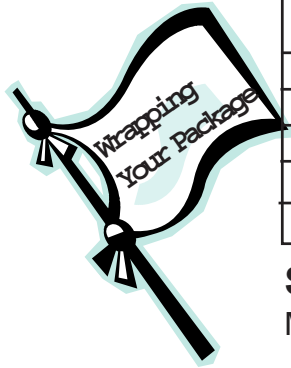


**PRESENTATION: Tell Them What to Say**

**STEPS:**

What to do, what is needed (materials, ingredients, equipment, visual aids), what to say

Steps	What to Do	What is Needed (materials, ingredients, equipment, visual aids)	What to Say
1.			
2.			
3.			
4.			
5.			



**SUMMARY - Tell them what you did**

Main ideas or points you want your audience to remember

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**SHOWING FINISHED PRODUCT**

**VISUALS** (models, posters, chart, graph, overheads, etc)

I will need \_\_\_\_\_

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**PREPARE YOURSELF**

What I need to know by when. Where will I find what I need? \_\_\_\_\_

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what to wear, be aware of your posture. \_\_\_\_\_

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**PRACTICE AND POLISH**

Smile

Be Yourself