



Sample

MONTHLY TREASURER'S REPORT

Month OCTOBER		Receipts	\$	¢
Date	List All Items	Balance on hand at beginning	102	43
10/30/06	Cookie Money 400 packages @\$2.00		800	
10/31/06	Interest on Account		4	50
		TOTAL	906	93
Expenses				
10/30/06	Wayne Rich 400 pkgs Cookies @\$1.50		600	00
		TOTAL	600	00
		Total Receipts	906	93
		Minus Total Expenses	- 600	00
		Balance Forward	306	93



Sample

MONTHLY TREASURER'S REPORT

Month NOVEMBER		Receipts	\$	¢
Date	List All Items	Balance on hand at beginning	243	76
		TOTAL		
Expenses				
		Balance on Hand		
		Plus Total Receipts		
		Minus Total Expenses		
		Balance Forward		



Sample

BUDGET

Clover Clan 4-H Club, City, New Hampshire
2005-2006

INCOME	
Cookie Sales	\$800.00
Member Dues	\$50.00
Potluck Dinner	\$150.00
Total	\$1,000.00

EXPENDITURES	
Cookies	\$420.00
Potluck Dinner Exp.	\$50.00
Mailings to Members	\$100.00
Annual Outing	\$200.00
4-H Foundation Donation	\$50.00
Total	\$820.00

Submitted by

Dollar Bills, Treasurer