

**Extension Educator Council**  
**January 7, 2009**  
**Joint Council Retreat, Holloway Commons**

Present: Julia Peterson, Chuck Hersey, Malcolm Smith, Sharon Cowen (others absent due to inclement weather)

The meeting was called to order by Julia at approximately 9:30 as part of the joint council retreat with the PAT and OS Councils.

Officers elected: Julia – chair; Geoffrey vice-chair; Sharon – secretary/web representative; Nancy – SPPC representative, Chuck – liaison with the recognition team; Sharon – representative to Healthy UNH.

Lisa Townson will continue to be EEC liaison to the UNH Strategic Planning committee.

Members reviewed EEC purpose and ground rules.

Julia asked members to check the EEC notebooks they received from the previous EEC member each replaced. Each EEC member's notebook should include duties and responsibilities, bylaws, current year's minutes, list of members with term expiration dates, EE ranking form, information about the Heckel Award, information about the Presidential Award of Excellence process, past year's minutes.

2009 goals were reviewed and amended.

Awards – EEC members were reminded to promote the Presidential Excellence and Heckel awards among county and program area staff.

EEC 2009 Dates – March 11, May 13, July 8, September 9, November 12.

Proposed activities for 2009 – update bylaws, develop a work/life fit initiative for UNH-CE.

Meeting was adjourned at 10:30.

Respectfully submitted by

Sharon Cowen