

Extension Educator Meeting
September 12, 2001
Taylor Hall, UNH

Present – George Hamilton, Marshall Patmos, Nada Haddad, Cheryl Smith, Debbie Cheever, Ed McAllister

A moment of silence was held for all those who were involved in the September 11th World Trade Center tragedy.

May minutes were approved and need to be put up on the web. They are being sent to Faye Cragin.

It was noted that Sue Buteau had a program conflict and couldn't be present. Val Long was at the Food Stamp Conference. A thank you was given to George Hamilton for the great job he has done in getting the group organized and tending to the things that affect the functioning of the group.

Maynard Heckel Award –

Ed reviewed the award and its intent with the group – the award is to recognize work currently being done in one of three areas.

- Involvement of University faculty beyond traditional disciplines.
- Development and involvement of strong local leadership in support of Extension programs.
- Assisting and supporting low-income families.

It was noted this is not a personal award but an award for exemplary work to enhance a program currently being done.

Maynard liked the idea of the EEC assuming responsibility for selection.

The group was given permission to use whatever process it would like to identify a small pool of candidates (3-5) to consider primary candidates for the award. The group could go to them and let them know that they have been identified as a potential candidate.

They then would be asked to submit detailed information about their program accomplishments. The EEC would then make the final decision from the pool of candidates. The process for beginning would start with a select group to choose from. One recommendation was to have the award presented at the annual conference. The group has from now until May to implement the award.

It was suggested to invite Maynard to present the award. The recipient would be asked to make a presentation at the annual conference.

One of the purposes of the annual conference is to increase staff recognition and awards. The EEC could put forth ideas of how to recognize Extension Educators to the group planning the conference.

Procedure for Maynard Heckel Award.

A couple of people will develop the framework – volunteers were Marshall to head it up, Nada, and Debbie. It was suggested that the award include a writeup by the candidate and a certificate to the award recipient. EEC members are ineligible for the award while on the Council.

By – laws

George felt the bylaws need to be sent out to all EEC members informing them of recommendations in the bylaws about reimbursement of expenses to Council members for a vote if this was going to change.

There was a question raised about whether this group should be reimbursed expenses as is stated in the bylaws. Administration feels there is no justification for this as no other committee gets this privilege. Ed noted under extenuating circumstances staff have been reimbursed. Ed said that whatever recommendation the Council makes he will bring it to John.

Mentor program –

Staff training came out weak in the Strategic plan. Cooperative Extension across the Country is a mature staff so staff development and professional improvement have not been tended to. The Strategic plan identifies a ½ time position for staff development coordinator for staff and volunteers. Sally Barney is working on the staff development framework for new staff and mentors.

University Governance Council and Committees –

UGCC - George will go to these meetings and Cheryl will be the backup.

UNH Systems Policy Committee - (SPPC)– Debbie will represent the committee and bring back the information. The committee will contact Jim to be a backup.

Election of Members -

George will send out an electronic ballot to fill positions for program area representation. Once the ballots are back a new ballot will go out for the at large seat.

Next meeting – November 29th, 9:00 – 11:00 , Taylor Hall.

Dates for the year

Jan 9th, March 13th, May 15th, July 10th, Sept 11th, Nov 13th.

Meeting adjourned 11:45

Respectfully submitted,

Debbie Cheever