

PD&E Tips – Impact Indicators

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“Not everything that can be counted counts, and not everything that counts can be counted.”

-Albert Einstein

Do you have an idea for a “Tip”? Email to: [Lisa Townson](mailto:Lisa.Townson)

Important Planning & Reporting Dates:

October 1, 2006
Individual POW submitted via on-line system

TERS updated (Oct 1, 2005 – Sept 30, 2006)

[Planning Guide Worksheet for Days Allocated](#) to Program Leader

November 1, 2006
Annual Accomplishment Report – FY '06 Due

Key Theme Reporting Data due to Lead Staff

PD&E Tips Launch

Members of the Program Development and Evaluation Team (PD&E) recommended the return of regular email tips to staff during planning and reporting season and although it's still pretty warm, the season is upon us!

All program staff will receive these tips on a regular basis from mid-August through December 1 – just prior to when final Key Theme reports are due. All editions will be archived to the UNHCE web site – intranet under [Program Development & Evaluation](#).

New On-line Planning & Reporting System



Most staff have already begun using the new on-line planning and report system and very few glitches have occurred in getting onto the system. If you missed a county visit or campus training session and would like to “try it on your own” you can print [instructions](#) that will get you started. If you have questions or would like a little more help – call or email Lisa Townson.

Impact Indicators – Glue in the POW

Creating an individual plan of work with the new system is nothing more than building an electronic logic model. All of the logic models developed by program areas and interdisciplinary teams have been entered in the system and you select outcomes and outputs from various models to create your own plan. Very little typing is necessary. Impact indicators are similar to SMART Objectives in they are specific, measurable statements that describe what the successful outcome will look like. Each action and learning outcome in the system has one or more impact indicators that you must choose from. These are the indicators you will be asked to report on when impact reports are due next year.

Reporting time and effort in the new system will not require the use of any codes like TERS does, but you will be reporting your time against outputs (activities) and each output also has one or more impact indicator associated with it – “gluing” an outcome to an activity within the system.



There are mouse-over help messages within the on-line system to explain various components. Simply put your mouse on a button or heading and if there is a help message it will appear in a yellow box. Click anywhere off of the box and it will disappear.

You can find all of the data for program area and interdisciplinary team [logic models](#) on the web. It might be easier to navigate the system if you print out the models you plan to work from and highlight the outcomes and impact indicators you plan to select.

****Note – to follow links in this (and other pdf documents), click on the hypertext and if you are asked to enter a username and password, it is our CES Intranet login (cesuser, copect)**

Choosing Impact Indicators

Once you have selected outcomes to include in your plan of work. For each action and learning outcome you must identify the impact indicator you plan to report on. In order to do this within the on-line system, click on the white box to the right of the outcome – on “Select from parents”. This will bring up only the impact indicator(s) already identified for that outcome. Select one or more by clicking on the small box to the left of the indicator statement. Then click on “Submit and Close”. Next click again in the white box to the right of the outcome – on “Add/edit indicator values”.

Learning Outcome: Youth and adults learn the benefits of working together.

Parent outcomes: ([Show details](#))

- **Impact Indicator (Originates in Civic Participation & Leadership):** CPL5 - Up to 20 groups learn to collaborate more effectively to form partnerships and/or community coalitions. (Relates to 4H4 & SNHC5) ([Show details](#))

Adjust indicator values for your contribution:

Locations to be impacted:

Available locations:

- Belknap
- Carroll
- Cheshire
- Coastal MA
- Coastal ME
- Coastal NH
- Connecticut
- Coos

Save

Click on county or region.

Use this button to move your selection to the right.

You must select the location you are working in. You can select one or more counties, regions or states by clicking on the county and using the > button to move your selection to the right. Don't forget to hit SAVE.

Impact Indicator Labels



Each impact indicator in the system begins with an identifying label or code – 4H1, AG2, FCR3, etc. You'll not have to remember or use these codes, but they are there to help identify which plan a particular impact indicator originates in.

As you might expect, many of our impact indicators from program area to program area and interdisciplinary team are identical or similar. At the end of some impact indicator statements you will find a statement that reads, “Relates to....” All this means is the impact indicator is similar (but not exactly the same) as one from another plan. I.e. “Relates to SNHC5” means that indicator is very similar to indicator #5 in the Strengthening New Hampshire Communities plan.

Next PD&E Tip --- Outputs & Inputs – August 28