

Output Reporting Worksheet -- Example

Output Name: *Volunteer/Staff Development and Management*

Output Information:

Dates reporting for	<i>Oct -Dec 2006</i>	
Number of outputs (activities) & location where it occurred	Number	Location/Co
	<i>6</i>	<i>Merrimack</i>

Participant Information:

Total Participants:		<i>60</i>		Number of participants – by location	
Adult	<i>55</i>	Youth	<i>5</i>	Number	Location/Co.
Adult-low income		Youth-low income		<i>45</i>	<i>Merrimack</i>
Adult-food stamp		Youth-food stamp		<i>15</i>	<i>Belknap</i>
Race/Ethnicity Information: (number for each category)					
White (not of Hispanic origin)				<i>50</i>	
White (Hispanic origin)				<i>5</i>	
Black or African American (not of Hispanic origin)				<i>5</i>	
Black or African American (Hispanic origin)					
American Indian or Alaskan Native (not of Hispanic origin)					
American Indian or Alaskan Native (Hispanic origin)					
Asian or Pacific Islander (not of Hispanic origin)					
Asian or Pacific Islander (Hispanic origin)					
Native Hawaiian or other Pacific Islander (not of Hispanic origin)					
Native Hawaiian or other Pacific Islander (Hispanic origin)					

Effort Information:

Total Days	<i>15</i>				
# Days toward grant effort	<i>3</i>	Name of grant:	<i>OMK</i>	Direct or Match?	<i>Match</i>
# days toward integrated research		Name of research project			
# days multi-state		States involved with?		Nature of collaboration?	
# of volunteers involved		Average hours per volunteer			

Collaborator Information:

Other UNHCE staff	UNH Depts or faculty	External Collaborators
<i>Nancy E., Becky L. & Charlotte C.</i>	<i>Recreation Mgmt - Mike Gass</i>	<i>NH National Guard</i>

Additional Detail

Notes	Publicity or publications resulting	Special efforts to reach diverse audiences
<i>2 workshops for new leaders - with Nancy - helped with organization and presented ages & stages Nov 3 & 16 - trainings for OMK volunteers - w/Charlotte 10 new leaders screened for Merrimack Co. Dec 2 - NELF Meeting</i>	<i>Concord Monitor covered OMK training - article in 11/17 paper</i>	<i>Made accommodations for a participant at OMK who was visually impaired by asking another local volunteer to sit with her and make sure materials in print were explained.</i>