

SPIT – September 28, 2007

In attendance: Darrel Covell, Charlene Baxter, Amy Ouellette, Julia Peterson, Mike Koski, Lisa Townson, David Foote, Jim Grady

Charlene reported on her report at the recent Leadership Team Advance. Three solid recommendations made:

- Volunteer Management position – this is being implemented already with the reassignment of Paul Bonaparte-Krough. The volunteer management database is being looked at as well. They are looking at how they might modify the existing Advisory Council database to do this, or perhaps purchase commercial contact management software.
- Graduate Student Assistantships – two per year – RFP will be ready to distribute by November 1.
- Competitive RFP process for significant issues – The L-team was very supportive of this recommendation and felt it would be fiscally responsible to allocate a percentage of our reserves – instead of allocating a specific amount. What would the minimum and/maximum amount need to be? There would not be any need to go through OSR and there would be no indirect cost recovery. These proposals should *address* a significant issue, but there is no expectation they are the scope to *solve* an issue. Timing – Roll out RFP in October (approved Oct 9 L-team meeting) along with the announcement for the Jan 18, 2008 grants writing workshop and ask for proposals by March 1, 2008. Julia will finish the changes to the guidelines and send to Lisa who will clean up and submit to L-team for final approval of the RFP process.

David suggested an action item around MN's curriculum for Building Extension's Public Value and we added an action item under Goal 1, SA 1.

Other "second tier" recommendations made to Lteam were things we have worked on but didn't yet have ready to make a specific recommendation.

- On-going needs assessment
- Program Review (one each year for entire program area (all of 4-H for instance) or more specific programs – ie Lakes Lay Monitoring program). What's the goal of doing this? Is the time and effort it takes to do this worth the potential benefit.

Save this for next meeting – October 25 – all day meeting – at Granite State College in Concord.

Agenda for that day – first half of the day – spend on these "second tier" items and the rest of the day – begin to think about those objectives/strategic actions that we haven't started yet. Also – let's make sure we are capturing and recording results. Who will facilitate next meeting – Julie or Charlie?