



New Hampshire 4-H Public Speaking Score Sheet

Name _____ 4-H Age _____ Years participating in Public Speaking _____

Title of Speech _____ Club/County _____

Each item must be scored by checking the box that best describes the presentation. The numerical value of each x appears at the head of its column. Key: O = Outstanding, S = Satisfactory, NI = Needs Improvement

CRITERIA	O 5	4	S 3	2	NI 1	COMMENTS
INDIVIDUAL – 10 points						
Dressed appropriately, well groomed, good posture						
Poised and self-confident, enthusiastic.....						
PRESENTATION SKILLS – 60 points						
Introduction – creative, aroused interest.....						
Kept attention of audience, used time well.....						
Use of voice, effective intonation & expression.....						
Projected voice, maintained eye contact.....						
Use of phrasing, grammar, terminology.....						
Use of gestures, body language, body control						
Knowledgeable, topic appropriate for presenter ability.....						
Information age appropriate, accurate and pertinent.....						
Clear order or logical sequence						
Inconspicuous use of notes or prompts, no memorization..						
Summarized main points in creative way.....						
Handling of questions, used as teaching opportunity.....						
EDUCATIONAL VALUE – 20 points						
Provided a learning outcome with educational value.....						
Choice of topic.....						
Convinced audience, persuasively presented key ideas.....						
Sources of information noted; promotion of 4-H & UNH/UNHCE connection.....						
TOTAL FOR EACH COLUMN						
OVERALL IMPRESSION – 10 points						TOTAL SCORE
Evaluator's overall comments						

Description of Criteria – 4-H Public Speaking

Individual–10 points Range: (NI) improvement needed–(S) appropriate–(O) style & demeanor add to presentation		
Dressed appropriately in clothing appropriate for activity, i.e. apron if cooking. Neat and clean, with long hair pulled back if necessary. Stood comfortably with no slouching or leaning on objects.		
Poised, self-confident, welcoming, appeared comfortable with topic and audience. Showed enthusiasm for topic.		
Presentation Skills–60 points Range: (NI) practice needed – (S) effective – (O) skillfully adds to presentation		
Introduction set stage and caught interest and attention of audience.		
Audience attention kept through creativity and variation in presentation. Topic was clear and covered thoroughly within the time allowed.		
Effectively used voice techniques including a pleasing variety of tone, pitch, volume, pace, and expression to get points across.		
Used pleasant voice that projected and was easily heard throughout the space. Used regular eye contact with members of the audience. Talked directly to and looked at the audience.		
Choice of words and timing added to delivery. Used correct sentence structure, grammar, terminology, pronunciation that was appropriate to the audience and the ability, experience and age of presenter.		
Facial expressions, body and gestures natural and intentionally used to enhance presentation and engage audience, avoided distracting motions. Movements were effective in emphasizing main points.		
Topic and knowledge of topic was appropriate in relation to ability and experience of presenter.		
Information was accurate and pertinent to topic and covered appropriately in relation to ability of the presenter. Research on the topic was evident. Sufficient facts to support or explain main points.		
Presentation showed strong structure that enhanced overall effect, there was clear organization and a logical flow to information. Speech had an opening, body, and closing that meshed smoothly, leading to a unified and cohesive presentation. Ideas centered around central theme in a logical order easily followed and understood by audience. Transitions used correctly. Good allocation of time on introduction, body and summary.		
Knowledge and familiarity with topic led to a natural presentation with inconspicuous use of notes or prompts and no rote memorization. Speech flowed from one concept to another in a natural manner.		
Main points were summarized. Ending was strong and creative, maintained audience attention and brought topic to a conclusion.		
Answered questions accurately and completely when asked, showed continued knowledge of topic, used as opportunity to add additional information, displayed competency and enthusiasm. Note: Questions should be common sense application of material presented during the presentation and not designed to “trick” presenter.		
Educational Value–20 points Range: (NI) practice needed – (S) effective – (O) skillfully adds to presentation		
Information presented was of value and interest to audience. A skill or piece of knowledge was taught to audience. Audience could repeat this project or use the information gained when they left.		
Timely topic with educational value. Clear message that could be sufficiently covered in time allowed. Speech reflected the thoughts and personality of the speaker. Audience could relate to topic and position presented by exhibitor. 4-H and its relationship to the material being presented is mentioned.		
Convinced audience, persuasively presented key ideas. The audience was stirred, enthused, saddened, amused, motivated, awakened.		
The sources used for the presentation were clearly and appropriately identified. Diverse, reliable sources appropriate for the ability of the member were used. 4-H program and connection to UNH or UNH Cooperative Extension were identified during presentation.		
Overall Impression – 10 points		
This section allows the judge to recognize outstanding presentations and creativity. This is the place to add additional points and comments for exhibit.		
<ul style="list-style-type: none"> Time guidelines: Juniors 3-8 minutes Seniors 5-10 minutes 		

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