UNHCE TRANSPORTATION POLICY

Because of the inherent risks involved, UNH Cooperative Extension volunteers are encouraged not to transport, or to arrange transportation for program participants whenever possible. Transportation that is arranged or conducted by participants and their families and not by the volunteer (e.g., driving to and from club meetings), is not generally considered to be part of the 4-H program itself. If a volunteer takes on the responsibility of transporting a program participant or arranging transportation as part of a program, the following steps must be followed:

1. Prior to driving, the volunteer drivers must have a completed Department of Motor Vehicle driver record check on file and must successfully complete the UNH online Defensive Driving course

2. If a personal vehicle is used:
   a. Driver’s personal insurance will be the primary coverage. The recommended level of liability coverage is at least $300,000.
   b. Personal vehicles shall be in compliance with all federal and state laws pertaining to use of such vehicles, including but not limited to, possession of a vehicle registration and inspection.
   c. Volunteers cannot use full-size 15 passenger vans to transport 4-H participants

3. Volunteers will be at least 21 years of age if transporting others. A licensed minor driver may drive themselves to an event/activity with parental/guardian consent.

4. Seat belts must be worn by all drivers and passengers.

5. Adults should not drive alone with a minor unless they are the parent/guardian of the minor

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer.

University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.

December 2016