

4-H Risk Management Forms: What to Use When?



4-H Activity Youth Permission and Release Form

Purpose: (1) To inform Parents/Guardians of details of an activity or program; (2) To get permission from Parent/Guardian for their child to participate

- Use this form with all participants who are non-members who are participating in 4-H programs or activities
- Do not use this form for enrolled members for a standard club or group meeting with low-risk hands-on activities (permission for these activities is given as part of enrollment)
- Use this form with members or non-members for a 4-H activity that is beyond the scope of what a parent has previously given written permission for or would be particularly surprised/nervous to hear about after-the-fact
- Use this form for enrolled members if club or group is going on a special field trip
- Use this form for enrolled members if club or group is doing high-risk hands-on work (e.g., boating, large animal work, shooting sports)

Link to Form:

https://extension.unh.edu/resources/files/Resource003090_Rep4498.pdf

UNHCE Accident/Injury/Incident Report Form

Purpose: To easily and consistently collect all relevant information about an accident, illness or injury

- Use this Form whenever someone is injured during a 4-H program or activity. *Note: minor injuries may become serious later*
- Use this Form to document any accidents during a 4-H event or program that result in damage to property, a noticeable emotional impact on participants or their parent/guardians, or any other incident that is significantly out of the ordinary.
- Incident Reports should be filed with the staff supervising the 4-H Program or activity (supervising staff should also send a copy to the 4-H state office as well).

Link to Form:

https://extension.unh.edu/resources/representation/Resource000129_Rep142.pdf

4-H Youth Health and Medication Form

Purpose: (1) To inform supervising adults and in case of injury, medical personnel, of pertinent health and medication history; (2) To Provide consent-to-treat for attending medical personnel in case of injury/illness

- Use this form with all minors who are non-members who are participating in 4-H Programs or Activities
- Staff/Volunteers supervising the program or activity need to review form prior to activity and have it secure (for privacy) but accessible
- All enrolled members should have one completed and on file at the county office - *The form is part of **online enrollment**, but if a youth enrolled using a hard copy of enrollment form, the Health and Medication Form must also be filled out.*
- Health information is confidential and should only be shared on a need-to-know basis.

Link to Form:

https://extension.unh.edu/resources/representation/Resource000066_Rep8702.pdf

4-H Event Youth Code of Conduct Form

Purpose: An agreement to be signed by participants and parent/guardians to ensure behavior expectations are clear and understood

Link to Form:

https://extension.unh.edu/resources/representation/Resource003090_Rep4498.pdf

(Note: Form is on Second Page)

4-H Activity Safety Checklist

Purpose: a helpful form that can be used prior to an activity to ensure proper safety procedures are in place.

Link to Form:

https://extension.unh.edu/resources/representation/Resource001175_Rep1492.pdf