4-H SAMPLE FORMS

The following pages are forms that may be used in the execution of a horse event. For approval of use, please check with your local or state 4-H office.

GUIDELINES FOR CONTRACT NEGOTIATIONS

The following guidelines were put together to assist the Appaloosa Horse Club [ApHC] Judges in negotiating their judging contracts. An open line of communication with show management is strongly encouraged so that all details of the contract may be specified and put in writing. The ApHC judges are free agents when it comes to negotiating a judging contract with a show; however, they are also a representative of the ApHC at all times. By following these guidelines, the judge and show management will both benefit.
Checklist of Details That Need to Be Specified Before Accepting a Judging Job

Wages
- What is the daily wage?
- Will you charge overtime?
  Be sure to specify how many hours will be worked before overtime will be assessed. Make sure this is stated in the written contract and that it is agreed upon by both parties. The industry standard is $50/hour for anything over 9 hours. Be sure that the show agrees to this ahead of time. It is not acceptable to ask for overtime after the fact.

Show Statistics
- How many entries have you had in the past?
- How many days does the show run?
- How many classes are offered each day?
- What was the starting and finishing time last year?
- Will there be more help at the show to keep it moving in a timely fashion? (I.e. ring crew, ring steward, gate person, etc.)
- What breaks will be available throughout the day? How many breaks will be offered and how long will they be?
- Will there be any futurities/maturities, special events or awards presentations, etc.?

Transportation Arrangements
- How will you travel to the show? If you are flying, will you purchase your own airline ticket or will show management do that for you? If you are driving, will you be reimbursed for mileage?
- If you are flying, who is going to pick you up at the airport and bring you back to the airport or will you need to take a shuttle or taxicab? Will you be reimbursed for the shuttle or taxicab expense? If you have to rent a car, will this already be arranged and paid for or will you be reimbursed for this expense?
- If you are traveling overseas, did you get your passport?

Lodging Accommodations
- Where will you be staying?
- Do you have directions to the hotel?
- Is your room guaranteed for late arrival?

Getting To and From Show Grounds
- Will you be picked up and taken to the show grounds or are you responsible for getting there yourself?
- If you are driving yourself, when are you expected to arrive at the show grounds?
- Do you know how long it takes to get to the show grounds so that you are sure you will allow enough time to get there?
- Did you request a show schedule so that you have written verification of your requested arrival time?

Meals
- Will meals be supplied or will a per diem be given?

Show Management Contact Person
- Are you sure that all your contract specifications are going to be put in writing and you will have a chance to approve them?
- Did you request receipt of your contract within a specified length of time? (e.g. within 30 days of phone conversation.)
- If you do not receive written verification that you are indeed judging the show, be sure to call and reconfirm before accepting other offers.
- Did you ask for a follow-up call from show management right before the show to reconfirm arrival time, transportation and lodging arrangements?
- Did you get the names and phone numbers of two contact people (an alternate in case the first person cannot be reached) that can be reached the day before and the day of the show in case of an emergency, etc?
Judging Agreement

Today’s Date: _____/____/____

Show Name: __________________________ Manager: ____________________________

Show Dates: __________________________ Manager’s Address: ______________________

Location: ____________________________ _______________________________________

Name of Judge: ________________________ Manager’s Phone: _ (___) ____--_________

Judge’s Phone: _ (___) ____--_________ Manager’s Cell _ (    ) _________________

Judge’s Address: _______________________ Judge’s Cell _ (___) ____________________

☐ Show bill enclosed, classes, sections, breed (s) to be judged:_________________________

______________________________________________________________________________

Expenses Included

☐ Mileage @ _____ per miles; ☐ Airfare ☐ Meals

☐ Lodging ☐ Other: _____________________________________________________________

Arrival Time: ________________________ Departure Time: __________________________

To be picked-up by: _____________________________________________________________

☐ Will need to provide own transportation.

☐ Rental Car Information: ________________________________________________________

Rule Book(s)

☐ USEF ☐ 4-H ☐ Breed (specify) ☐ Local Rules

☐ Other _______________________________________________________________________

Please list patterns required (or refer to show bill):_________________________________

Show management agrees to pay a total of $_________ to the judge upon completion of the show.

Is any other information attached? ☐ Yes ☐ No

Either party may nullify this agreement if the other party breaches a material term of this
Agreement. The wronged party may recover reasonable costs, including but not limited to:
transportation, meals, lodging, airfare, attorney’s fees and court costs.

Show Manager Date Judge Date

New England 4-H Rule Book
Revised February 2013
New England 4-H Horse Project Helmet Rule

1. Effective January 1, 2002, all youth under 19 participating in any 4-H equestrian activity, regardless of seat, shall wear a properly fitted equestrian helmet with carries a current ASTM/SEI approval with secured chin harness properly fastened at all times when mounted on an equine or in a vehicle being pulled by one or more equines.

2. It is the responsibility of the rider or the parent or guardian of the minor rider, to see to it that the headgear worn complies with such approved standards and carries the proper seals, and is properly fitted and in good condition. Due to degeneration concerns, equestrian and sport manufacturers recommend replacement every five years. The New England 4-H Council Horse Program, organizing committees, and licensed officials or leaders are not responsible for checking headgear worn for such compliance. The New England 4-H Horse Program or said committees and officials and leaders make no representation or warranty, expressed or implied, about such headgear and cautions riders that serious injury may result despite wearing headgear, as no helmet can protect against all foreseeable injuries in equestrian activities.

3. At any 4-H equestrian activity, the official activity manager (e.g. show manager, clinic organizer, club leader) may, at his/her discretion, check a participant’s equestrian helmet for proper standards. If the participant is found to be wearing an unapproved, defective or improperly fitted helmet, he/she will NOT be permitted to participate in any mounted or driving activities until proper headgear is acquired.

4. The approved helmet requirement supersedes all hat and helmet requirements as stated under appointments in the current set of rules and regulations.

Assumption of Risk and Release

NEW ENGLAND 4-H COUNCIL HORSE PROJECT

I have read the NEW ENGLAND 4-H COUNCIL HORSE PROJECT EQUESTRIAN HELMET RULE printed above. I understand that equestrian activity involves certain risks of physical injury. I, nonetheless, wish to participate in the New England 4-H Council Horse Project. I do so at my own risk and agree to indemnify and hold harmless, the Eastern States Exposition/Employees/trustees, the New England 4-H Council/Committee, employees, and agents from any and all losses, penalties, damages, settlements, costs or other expenses or liabilities arising out of this activity.

Name of 4-H Member ______________________________________________
Signature of 4-H Member ___________________________________________
Name of Parent or Guardian _________________________________________
Signature of Parent or Guardian ______________________________________
(If 4-H member is under 18, must be signed by parent or guardian having majority custody of the minor)

Address of 4-H Member ______________________________________________________
Date __________________ Phone Number _____________________________
**Necessary Materials**
1. Ribbons- plus extras in case of divided classes
2. Numbers- with strings or pins if needed
3. Judge’s Cards- with class specifications or at least notepaper
4. Poster board or white board for drawing out patterns
5. Extra class lists and entry forms and adequate pens for making entries
6. Restroom facilities
7. Watering facilities
8. First Aid: both horse and human, either on call or on the grounds
9. Adequate public address system
10. Stop watch if time classes are offered
11. Measuring stick if height classes are offered
12. Food should be available to exhibitors and spectators

**Paperwork**
1. Prize list or class list should include:
   a. Name, date, starting time and location of show
   b. Directions to show grounds
   c. Secretary’s name, address and phone
   d. Name of judges
   e. List of classes and descriptions, including any special equipment or requirements.
   f. Statement requiring proof of current negative Coggins, rabies vaccination recommended and any other state health regulations or requirements.
   g. Schedule of classes
   h. Local rules of show
   i. Entry fees
   j. Post entry fees
   k. Helmet rule
   l. Animal abuse rule
   m. Availability of food and water
   n. Statement that inquiries must be addressed to steward of show committee. The judge shall not be approached directly
   o. Specific for state the show is held in Massachusetts. Equine Liability Disclosure Sign must be posted at show
2. Entry blank should list at least the following:
   a. Exhibitor’s name, date of birth, address, phone, 4-H club affiliation and email address
   b. Signatures of exhibitor, parent or guardian
   c. Horse’s name, age, height, owner, beginning date as a 4-H project
   d. Provision for classes to be entered
   e. Liability clause

Program (optional) for distribution at the show – Information that may be included:
1. Map of show grounds
   a. Location and designated names or numbers of rings and trail course
   b. Location of warm up ring
   c. Location of secretary’s stand
   d. Location of food booth and water
   e. Location of bathroom facilities

2. Schedule of classes in each ring and trail course

3. Sponsorships and advertisements

Financial Records
   It is imperative that precise and comprehensive records of income and expenses be kept for accountability and to assist others in organizing future shows.

Expenses
1. Rental of grounds
2. Rental of equipment, i.e. sound systems, obstacles, jumps, and gymkhana
3. Class list and program printing
4. Postage
5. Liability and accident insurance
6. Awards
7. Judges fees and expenses.

Receipts
1. Sponsorships, advertising, and contributions
2. Sale of the program
3. Food concessions
4. Entry fees
5. Ticket sales
6. Stall fees

Profit and Loss Statement of Show

Facilities
A. Ring
   a. Should be large enough and adequately fenced in to ensure maximum safety. Suggested size is 100 by 200 feet.
   b. Also suggested are two ring gates for “in” and “out” gates
   c. Should be level, normally dry, recently mown.
B. Warm up Area  
   a. For safety reasons, it is strongly recommended that the warm-up area be designated and separate from spectator and/or parking area.  
   b. Must be supervised by an adult designated by show committee  
   c. Warm up fences must be marked to be jumped from only one direction

C. Parking area should be adequate for both exhibitor and spectator parking.  

D. Spectator and food booth areas should be closed to horses.  

E. Restrooms should be adequate for attendees and clearly marked.  

F. Water supply should be readily available, in adequate supply and well marked.  

G. Other recommended equipment and materials:  
   1. An extra supply of entry forms, medical release forms, incident forms, etc. for use at the show  
   2. Jumps and obstacles  
   3. Officials booth  
   4. Fitting and showmanship scorecards and master score sheet  
   5. Score sheets  
   6. Secretary’s records  
   7. Trophies, ribbons, and awards  
   8. Bell or whistle and calculator for timed and/or scored classes  
   9. Ring drag and watering device.

**Time Schedule**

A. Starting promptly is a must  

B. The announcer should move the show forward by announcing:  
   a. General information and rules as necessary  
   b. Class and exhibitor information  
   c. “On deck” status for next class  
   d. Awards  
   e. Next class entering the ring  

C. Cooperation between announcer, ringmaster, gate people will prevent delays  

D. Exhibitors should be prepared to enter the ring as soon as the previous class leaves.
Class Schedule
A. Fitting and Showmanship classes should be scheduled before performance classes.

B. Alternate age classes so that exhibitors will not have to show in consecutive classes.

C. Classes that use obstacles and jumps should be consecutive and planned to follow a break, such as lunch, so there will be no wasted time setting up.

Timers
A. It is recommended that electric timers be used in all timed events

B. If stopwatches must be used, at least two watches should be used to record time for each other.

Insurance Information for Horse Shows, Clubs, Events
1. An accident year-round insurance coverage plan is available through some insurance companies to members and leaders of organized 4-H clubs for a minimal fee. It is suggested that this insurance be purchased for all 4-H Special Interest Horse clubs. Information is available at County or State Extension Offices.

2. It is recommended that members, parents, Extension Educators and any other person involved directly with horses and horse events check their personal insurance policies for liability coverage.

3. The show management should be acutely aware of the necessity for adequate insurance coverage for any liability arising from incidents, which could occur at horse shows.

In addition to the actual coverage for the show itself, the Show Committee should require that all independent contractors, including concessionaires, be required to provide evidence that they have Workmen’s Compensation Insurance and Public Liability in force for the duration of the show or event.
SUMMARY OF UNIFORM SCORECARD
FOR 4-H HORSE SHOW
FITTING AND SHOWING CONTESTS

POINTS

A) APPEARANCE OF ANIMAL .................................................................40
  1) Condition ....................................................................................15
  2) Grooming ..................................................................................15
  3) Trimming/Braiding/Banding .......................................................05
  4) Tack .........................................................................................05

B) APPEARANCE OF EXHIBITOR ..........................................................10

C) SHOWING ANIMAL IN THE RING ......................................................50
  1) Leading .....................................................................................15
  2) Posing .......................................................................................15
  3) Showing Animal to Best Advantage ..........................................10
  4) Poise, Alertness, Attitude .........................................................10

TOTAL POINTS ........................................................................................100

PLACING WHEN USING ONE JUDGE
  Blue .......................................................(90-100)
  Red ......................................................(80-89)
  White ...................................................(79 and below)

Explanation of Danish System of Scoring

Danish System is designed to individually score contestants on the merits of their performance. Each individual competes against the criteria designated in the rule book under “class description”. Competitors DO NOT compete against each other so much as they compete against a theoretical perfect performance. The judge must determine what percent of perfect the competitor performed.

Differences between Fitting & Showmanship and Performance Classes

Danish and Show Scoring:

Fitting and Showmanship - A perfect score is 100%.

If the contestant performed 90% perfect or better, he/she scores a Blue (grade A) Danish ribbon.

If his/her score is between 80-89% perfect, he/she receives a Red (grade B) Danish ribbon.

If his/her score is between 79% perfect or below he/she scores a White (grade C) Danish ribbon.
The actual numerical score the judge awards each competitor is used as the show point score for that class. NOTE: The percentage (%) is different for two judges scoring.

**Performance Classes** - Performance classes are scored against a perfect score of 50.

The judge must determine what level the competitor performed at.

If the judge determines the rider performed:

- A 90% or better ride scores 45 show points and a Blue (grade A) Danish ribbon.
- An 80-89% ride scores 30 show points and a Red (grade B) Danish ribbon.
- A 79% or below ride scores 15 show points and a White (grade C) Danish ribbon.

**Definition of Show Rosettes**

Shows may award Danish ribbons, show rosettes, or both. Show rosettes are the multi-streamer ribbons usually awarded at a regular horse show. They are colored Blue - 1st, Red - 2nd, Yellow - 3rd, White - 4th, Pink - 5th, and Green 6th.

When awarding show rosettes at a 4-H show, they may be given in addition to the Danish ribbons. The Danish ribbons denote the personal achievement of each individual competitor and the show rosettes place them according to their numerical score, first through sixth. Occasionally the highest scoring rider receives a Red or White Danish ribbon. In this case the show rosettes are still awarded starting with the blue and working down as in any other class, regardless of what color Danish ribbon the competitor received.

The awarding of rosette ribbons 1-6 should be given in numerical order 1-6 of the top six highest scores on the judge's card.
Assumption of Risk and Release

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Print Name of 4-H Member
____________________________
Signature of 4-H Member
____________________________

Print Name of Parent or Guardian
____________________________
Signature of Parent or Guardian
____________________________

(If 4-H member is under 18, must be signed by parent or guardian having major custody of the minor)
Address of 4-H Member: _________________________________________
_____________________________________
_____________________________________

Phone Number:
____________________________
_____________________________________
_____________________________________

Date: ____/____/_____
WAIVER OF CLAIMS AND RELEASE FROM LIABILITY

The undersigned, in consideration of being permitted to voluntarily participate in the State 4-H Horse Show on ______________ held at ____________________, does hereby release and waive on his/her own behalf and on behalf of his/her heirs and legal or personal representatives all past, present and future claims or demands against the University of ________ System, its trustees, employees, students, volunteers and agents and any official sponsor of the Event, arising from such participation including loss and/or damage to property, or bodily injury, including death.

The undersigned states that he/she is aware that participation in the Event includes dangerous and hazardous activities and he/she assumes responsibility for any and all loss and/or damage to property, or bodily injury, including death, however caused, resulting from or in any way connected with participation in these activities.

The undersigned states that he/she is of legal age and is competent to sign this Waiver of Claims and Release from Liability and that he/she has read and understands all of the provisions herein contained.

Date: _____/_____/_____

Signature: __________________________________________
Release of Liability Statement for Shows and Events: Adjustable

I understand the risks, hazards and dangers inherent in this equine activity including the possibility of injury or death. I agree for myself and my heirs to release and hold harmless, defend and indemnify the University of _____________, Cooperative Extension, its trustees, officers, agents, employees and volunteers and activity’s judges and stewards from and against all claims, demands, action and causes of action as a result of personal injury, death, or property damage sustained by me or others as a result of my participation. I bring my animals at my own risk and I am aware of the hazards associated with participation and with the handling of equine animals. I will be financially responsible for physical or financial damage done by my animals or myself to another person or property.

STATEMENT OF AWARENESS

I, THE UNDERSIGNED, BEING OF LEGAL AGE, OR THE PARENT OR LEGAL GUARDIAN OF A MINOR CHILD, HAVE READ AND UNDERSTAND THE FOREGOING AGREEMENT AND RELEASE

EACH LEGAL AGE PARTICIPANT, PARENT OR LEGAL GUARDIAN OF A MINOR PARTICIPANT MUST SIGN BELOW:

__________________________________________________________
Signature Of Participant Date

__________________________________________________________
Signature Of Guardian for Name Of Participant Date

Address in full: ______________________________________________________

__________________________________________________________
HOME PHONE: _ (_____) ___________________
BUSINESS PHONE _ (_____) ___________________
CELL PHONE: _ (_____) ___________________

New England 4-H Rule Book
Revised February 2013
SAMPLE 4-H HORSE SHOW ENTRY FORM

Name of show: ________________________________  Date:  ____/____/____

Location: ________________________________  Time:  __________

Name: ________________________________________  Date of birth:  _____/_____/_____
Street: ________________________________________
Town: ________________________________________
Zip: ________________
County: _____________________
4-H Horse Club you belong to: ___________________________________________
Phone: (____) ______--___________
E-mail: ________________________________________

Check one:
[ ] Beginner
[ ] Advanced Beginner
[ ] Junior (9-14 as of January 1, 200__)  
[ ] Senior (14-19 as of January 1, 200__)  

Name of horse/pony: ____________________________________________________________________
Height of horse/pony: _______________  Age of horse/pony: ____________________________
Date horse/pony became your 4-H project:  _____/_____/_____

Check those that apply:
[ ] Owned by exhibitor
[ ] Leased
[ ] Shared project

Entries must be postmarked by (date) _____/_____/_____.  A post entry fee applies to all entries not postmarked by
(date) _____/_____/_____.

Send entries to: Name of Show Secretary
Address of Show Secretary

Under Massachusetts law, an equine professional is not liable for an injury to or death of a participant in equine activities resulting from the inherent risks of equine activities pursuant to Section 2D of Chapter 128 of the General Laws.

I am entering the classes indicated on the back of this page at my own risk.  I agree to follow all rules and regulations of this show.  I further agree to make no claim against any organization, committee or person connected with this show for any damage to animals, person, or property.

Signature of exhibitor

A copy of a negative Coggins Test must accompany each entry.  Coggins Test must be dated within twelve months of the show date.  While not required, it is strongly recommended that all equines be vaccinated for rabies, tetanus, and EEE within one year of the show.

New England 4-H Rule Book
Revised February 2013
4-H HORSE SHOW
Add/Scratch Form

Horse #:____________________________  Horse’s Name:____________________________

Rider’s Name: ________________________

Add Class (number and name): ________________________________

Scratch Class (number and name): ________________________________

___________________________________  __/__/____
Signature Date

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

OFFICE USE ONLY

Entry Fee ......................... $___________

Amount paid ....................... $___________  □ Cash  □ Check

BALANCE DUE ..................... $___________
4-H Judge Evaluation Form

To be filled out and submitted by the horse show committee only. This form will be available to all 4-H horse show committees and will be considered public information.

Judges name: ______________________________________________________________________

Name of Show: ____________________________________________________________________

Division(s) judged: __________________________________________________________________

Number of classes judged: ____________ Date of show: _____/_____/_____

Use the following scale to rank the judge: 1 = unsatisfactory  2 = poor     3 = average
                                4 = good      5 = excellent

<table>
<thead>
<tr>
<th></th>
<th>JUDGE ARRIVED ON TIME AND COMPLETED CLASSES ON A TIMELY BASIS.</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>COMMENTS:</td>
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<td></td>
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</tbody>
</table>

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<thead>
<tr>
<th></th>
<th>Judge knew and applied Massachusetts 4-H horse show and/or USEF rules while judging.</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tbody>
<tr>
<td>2</td>
<td>COMMENTS:</td>
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<tr>
<th></th>
<th>Judge made competent decisions based on approved 4-H and/or USEF rules.</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<td>3</td>
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<thead>
<tr>
<th></th>
<th>Judge was helpful and polite to youth.</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tr>
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<td>COMMENTS:</td>
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<thead>
<tr>
<th></th>
<th>If judge did station Fitting and Showmanship, which Station?</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tbody>
<tr>
<td>5</td>
<td>COMMENTS:</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Would you hire this judge again?</th>
<th>Yes</th>
<th>No</th>
</tr>
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<tbody>
<tr>
<td>6</td>
<td>COMMENTS:</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Does this evaluation include feedback from youth, parents and others attending the show?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>COMMENTS:</td>
<td></td>
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</table>

Name of county: ______________________________________________________________________

Show committee representative: __________________________________________________________

Address: ____________________________________________________________________________

Are you willing to be contacted by other 4-H horse show committees about this judge?   [ ] Yes   [ ] No

Please return this form to:
4-H HORSE SHOW PROTEST FORM

To initiate a formal protest, this form must be completed and filed with the show secretary before the end of the show. A $50.00 hold fee must accompany this protest and will be returned if the protest is upheld. In the event that the protest is not upheld, the protest hold fee reverts to the show treasury.

Name of Show: ________________________________________________________________

Location: ______________________________ Date: _____/_____/_____

This protest is made by:  

☐ Rider/Handler  ☐ Owner
☐ Trainer  ☐ Parent
☐ Club Leader  ☐ Judge/Show official
☐ Other: ______________________________

Name of person filing protest: __________________________________________

Address: __________________________________________

________________________________________

Name of party being protested: __________________________________________

Address: __________________________________________

________________________________________

Date of alleged violation: _____/_____/_____

Description of alleged violation:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

To be completed by show committee:  

☐ Protest not upheld
☐ Protest upheld

Action taken if protest upheld:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
4-H Horse Program Accident/Injury Report Form

Please complete the applicable sections of this form to the best of your knowledge. This report should be filled out by the steward, or a designated event official.

Event name: ___________________________ Location: ___________________________

Date of accident: _____/_____/_____ Time of accident: _________

Participant’s name: ______________________ Exhibitor’s #: ___________

Address: __________________________________ Phone: (_____)__________

Town: ___________________ State: _______ Zip: __________

Category:  
- Rider
- Horse
- Spectator
- Official
- Other__________________________

Person Injured:  
- Male
- Female
- Age

Horse Injured:  
- Mare
- Gelding
- Stallion

Breed: _______________ Color: ___________________________ Age: __________

Treatment Level:  
- On-site
- None
- Refused*
- Transported**
- Other____________________________

Treatment given by:  
- EMT/Paramedic
- Physician
- Veterinarian

List of names of anyone who treated the injury: __________________________

Parts of body affected: _________________________________________________

Nature of injury (cut, fracture, etc.): ____________________________________________

Cause of Injury (describe how it happened, who was involved, what was done):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Protective equipment worn: _____________________________________________

Other relative circumstances (footing, weather, etc.): _________________________

________________________________________________________________________

Form completed by: ___________________ Title: ___________________________ Phone: __________

Address: ____________________________

If you wish to provide additional information, please use reverse side of this form.

* If treatment is refused, a “Release from Responsibility Form must be completed.

** If the injured party is transported, a 4-H Incident Report must also be completed and filed with the state 4-H office.

New England 4-H Rule Book
Revised February 2013
When mounted or driving, all 4-H participants must wear an ASTM/SEI approved helmet with straps properly fitted and fastened.
Horses are not allowed to be kept in or tied to trailers that are not attached to tow vehicles.
Cruelty to or the abuse of an animal, including the excessive use of a whip or other implement, by any person at a 4-H event will result in immediate dismissal from the grounds. All class fees will be forfeited.
The Show steward is the one to be approached with questions, NOT the judge.
**HUNTER HACK**

CLASS # ________

CREDIT:  
- Style Over Fences  
- Even Hunting Pace  
- Way of Going  
- Flat Work  
- Manners

PENALTIES: Same as Working Hunter

JUMP HEIGHTS: _______ ft _______ inches TO _______ ft _______ inches

FAULTS:  
- Being on Wrong Lead  
- Excessive Speed  
- Excessive slowness  
- Breaking gait  
- Failure to take the called for gait  
- Stumbling or falling  
- Head carried too high or too low  
- Nosing out or flexing behind vertical  
- Opening Mouth excessively

<table>
<thead>
<tr>
<th>ENTRY #</th>
<th>JUMPS (____%)</th>
<th>FLAT WORK (____%)</th>
<th>SCORE</th>
<th>PLACE</th>
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WESTERN RIDING SCORE SHEET

Judge: ______________________________  Date: _____/____/_____

Event: ______________________________  Class: ____________________  Pattern: _______________

Maneuver Scores:  
-1 ½ Extremely Poor  -1/2 Poor  +1/2 Good  
+1 ½ Excellent  -1 Very Poor  -0- Average  
+1 Very Good

Penalty 5: Out of lead beyond next designated change (complete failure to change), Blatant disobedience (kick out, buck).

Penalty 3: Break of gait at lope, Simple lead change, Out of lead prior to or after the marker. Extra change, Starting pattern out of lead, Not performing gait or stopping within 10 feet, Failure to start lope within 30 feet of log in patterns 1 and 3, Break of gait at walk/jog for more than 2 strides.

Penalty 1: Break gait at walk/jog up to 2 strides, Hit/roll log, Out of lead more than for 1 stride up to the marker, Split log.

Penalty ½: Tick log, Hind legs skipping or coming together, non-simultaneous change.

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<th>W/O ENTRY #</th>
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New England 4-H Rule Book  
Revised February 2013
NRHA JUDGES SCORE CARD

Judge: ______________________________ Date: _____/____/_____
Event: ______________________________ Class: _____________________ Pattern: ______________

Maneuver Scores: ♦ -1 ½ Extremely Poor ♦ -1/2 Poor ♦ +1/2 Good ♦ +1 ½ Excellent
♦ -1 Very Poor ♦ -0- Average ♦ +1 Very Good

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Judges Signature__________________________________________
## Western Trail

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<th>MAJOR FAULTS</th>
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<tr>
<td><strong>CONTROL OBSTACLES</strong></td>
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<tr>
<td>• Gates</td>
<td>• Smooth</td>
<td>• Slight touches</td>
<td>• Knock down of elevated elements</td>
<td>Off Course – NO SCORE</td>
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<tr>
<td>• Back throughs</td>
<td>• Good position</td>
<td>• Slant side</td>
<td>• Stepping out of continuing elements</td>
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<td>• Side passes</td>
<td>• Responsive to aids</td>
<td>• Passes</td>
<td>• Losing gate</td>
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<td>• Turns on the forehead and/or quarters</td>
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<td>• Wide positions</td>
<td>• Fussiness and extreme tension</td>
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<td>• Serpentes</td>
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<td>• Slow response</td>
<td>• Refusals</td>
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<td>• Poor head position</td>
<td>• Pulling rather than pushing gate</td>
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<td><strong>AGILITY OBSTACLES</strong></td>
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<td>• Jumps, walk-overs</td>
<td>• Attentive</td>
<td>• Slight touches</td>
<td>• Knockdowns</td>
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<td>• Trot or lope</td>
<td>• Careful</td>
<td>• Poor jumping form</td>
<td>• Refusals</td>
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<td>• Cavalettis</td>
<td>• Willing</td>
<td>• Too hesitant</td>
<td>• Failure to maintain gaits</td>
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<td>• Bridge</td>
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<td>• Failure to stay on center lines</td>
<td>• Off side of bridge</td>
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<td>• Tires</td>
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<td>• ???</td>
<td>• Steady going</td>
<td>• Tense over or through obstacles</td>
<td>• Jumping over or stampeding through obstacles</td>
<td>Off Course – NO SCORE</td>
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<td>• Alert</td>
<td>• Nervous when carrying objects or working rope</td>
<td>• Spooking when carrying objects or working rope</td>
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<td>• Brush</td>
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<td>• Losing rope</td>
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## WESTERN PLEASURE

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<td>• Flat footed</td>
<td>• Disinterested</td>
<td>• Jogging</td>
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<td>• Good attitude</td>
<td>• Not attentive</td>
<td>• Not walking</td>
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<td>• Easy riding</td>
<td>• Too slow</td>
<td>• Not performing a two-beat jog</td>
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<td>• Good motion</td>
<td>• Too fast</td>
<td>• Failing to jog both front and back</td>
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<td>• Consistent</td>
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<td>• Hard or rough riding</td>
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<td>• Steady</td>
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<td>LOPE</td>
<td>• Easy riding</td>
<td>• Too slow</td>
<td>• Wrong lead pulling</td>
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<td>• Good motion</td>
<td>• Too fast</td>
<td>• Not performing three-beat lope</td>
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<td>• Consistent</td>
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<td>• Hard or rough riding</td>
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<td>• Inconsistent</td>
<td>• Breaking gaits</td>
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<td>• Good motion</td>
<td>• Speed</td>
<td>• Pulling</td>
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<td>• Consistent</td>
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<td>• Hard or rough riding</td>
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<td></td>
<td>• Steady</td>
<td></td>
<td>• No increase in speed</td>
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</tr>
<tr>
<td>BACK</td>
<td>• Proper flexion</td>
<td>• Hesitant</td>
<td>• Throwing head</td>
<td>Two hands on reins (exception: Snaffle / Hackamore horses) or fingers between closed reins or more than one finger between split reins</td>
</tr>
<tr>
<td></td>
<td>• Readily responsive</td>
<td>• Not backing straight</td>
<td>• Gaping</td>
<td>Kicking</td>
</tr>
<tr>
<td></td>
<td>• Back in straight line</td>
<td></td>
<td>• Pulling, not backing</td>
<td>Illegal equipment</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>• Rearing</td>
<td>Lameness</td>
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<td></td>
<td></td>
<td>Cueing horse in front of cinch</td>
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<td>Fall of horse or rider</td>
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<td></td>
<td>Bleeding mouth</td>
</tr>
<tr>
<td>GENERAL</td>
<td>• Smooth</td>
<td>• Over or under flexion</td>
<td>• Two hands on reins (exception: Snaffle / Hackamore horses) or fingers between closed reins or more than one finger between split reins</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Steady</td>
<td>• Sour ears</td>
<td>• Kicking</td>
<td></td>
</tr>
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<td></td>
<td>• Easy riding</td>
<td>• Switching tail</td>
<td>• Illegal equipment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Proper flexion</td>
<td>• Inconsistent speed</td>
<td>• Lameness</td>
<td></td>
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<td></td>
<td>and balance</td>
<td>• Out of balance</td>
<td>• Cueing horse in front of cinch</td>
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<tr>
<td></td>
<td>• Good attitude</td>
<td>• Poll too high or too low to throw horse out of balance</td>
<td>• Fall of horse or rider</td>
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<tr>
<td></td>
<td></td>
<td>• Improper or incomplete appointments</td>
<td>• Bleeding mouth</td>
<td></td>
</tr>
</tbody>
</table>
EXAMPLES OF OBSTACLES

Back-up

T Obstacle

L Obstacle

U-Turn

Single Parallel Rails

Bridge

Twist with Cones

vehicle wheel tracks

horse tracks
SUGGESTED LIST OF GYMKHANA EVENTS

From the National Horse and Pony Youth Activities Council publication Gymkhana Guidelines

NOTE: Rules regarding horse and rider equipment, tack, appointments, and penalties should be adhered to as set down in the New England 4-H Horse Show Rules and Guidelines Book.

Balloon Busting
Balloon Race
Balloon Spearing
Boot Race
Broomstick Polo
Flag Race
Cowhide Drag
Ribbon Race
Egg and Spoon Race
Flag Race
Keyhole Race
Wheelbarrow Race
Skijoring
Ring Toss
Tumble Tubbing
Slalom
Musical Chairs
Old Clothes Race
Pole Bending
Pony Express Race
Potato Race
Ring Spearing
Rock and Roll
Rescue Race
Roping the Sack
Sack Race
Tennis Ball and Racket Race
Saddling Race
Trailer Race
Open End Barrel Race
Tire Race
Walk and Lead Race

Arena Race
Bareback Rescue
Bareback Relay
Baton Relay
Boot Race
Cloverleaf Barrel Race
Cowhide Race
Figure 8 Stake Race
Five Barrel Race
Flag Race
Four Man Relay
Horseshoe Scurry
Texas Barrels
Three Barrel Flag Race
Trail Race
Wheelbarrow Race
Keyhole Race
Musical Chairs
Musical Pairs
Pole Bending
Pony Express
Potato Race
Quadrangle Stake Race
Rescue Race
Ring Spearing
Sack Race
Saddle, Bridle and Go
Saddling Race
Scurry (individual or by pairs)
Six Man Posse Relay
Slow Horse Race
Sweetheart Race

NOTE: The rules and conditions for all the above listed events are found in the book “Games on Horseback” by Chan Bergen, available from The Western Horseman magazine, Colorado Springs, Colorado.

New England 4-H Rule Book
Revised February 2013

NOTE: The rules and conditions for the events listed above are found in Pacific Northwest Games Rules available from Western Horsemen of Oregon or Washington State Horsemen, Inc.
### 4-H FITTING & SHOWMANSHIP Scorecard

Exhibitor’s #________

<table>
<thead>
<tr>
<th>POINTS</th>
<th>A. Appearance of Animal</th>
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</thead>
<tbody>
<tr>
<td>40</td>
<td></td>
</tr>
<tr>
<td>1. Condition</td>
<td>15</td>
</tr>
<tr>
<td>2. Grooming</td>
<td>15</td>
</tr>
<tr>
<td>3. Trimming &amp; Braiding</td>
<td>5</td>
</tr>
<tr>
<td>4. Tack</td>
<td>5</td>
</tr>
</tbody>
</table>

Sub-total ____

<table>
<thead>
<tr>
<th>POINTS</th>
<th>B. Appearance of Exhibitor</th>
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</thead>
<tbody>
<tr>
<td>10</td>
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<tr>
<td>(This score is done by the Showmanship judge when using the 2 judge system)</td>
<td></td>
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</tbody>
</table>

Sub-total ____

<table>
<thead>
<tr>
<th>POINTS</th>
<th>C. Showing in the Ring</th>
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</thead>
<tbody>
<tr>
<td>50</td>
<td></td>
</tr>
<tr>
<td>1. Leading</td>
<td>15</td>
</tr>
<tr>
<td>2. Posing</td>
<td>15</td>
</tr>
<tr>
<td>3. Showing Animal to Best Advantage</td>
<td>10</td>
</tr>
<tr>
<td>4. Attitude, Alertness &amp; Poise</td>
<td>10</td>
</tr>
</tbody>
</table>

Sub-total ____

GRAND TOTAL ____

90-100 = Blue
80-89 = Red
79 & below = White

New England 4-H Rule Book
Revised February 2013
# FITTING & SHOWMANSHIP
## UNIFORM EQUINE SCORECARD

CLASS #______  ____________________________ HORSE SHOW

<table>
<thead>
<tr>
<th>#</th>
<th>Condition</th>
<th>Grooming</th>
<th>Trim &amp; Braid</th>
<th>Tack</th>
<th>Appearance Exhibitor</th>
<th>Leading</th>
<th>Posing</th>
<th>Showing To Best Advantage</th>
<th>Poise</th>
<th>Alertness</th>
<th>Total Points</th>
<th>Placing</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
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</tbody>
</table>

New England 4-H Rule Book
Revised February 2013
## SUGGESTED HORSEMANSHIP CRITERIA

Riders will be judged on position including seat, hands, legs, ability to control and show horse, and the communication between rider and horse.

<table>
<thead>
<tr>
<th>POSITION</th>
<th>GOOD</th>
<th>MINOR FAULTS</th>
<th>MAJOR FAULTS</th>
<th>POSSIBLE ELIMINATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hands</td>
<td>Quiet, light hands positioned above withers</td>
<td>Unsteadiness</td>
<td>Heavy hands</td>
<td>Excessive, inhumane use of aids or equipment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Incorrect position</td>
<td>Constant bumping</td>
<td>Fall of horse or rider</td>
</tr>
<tr>
<td></td>
<td>Legs</td>
<td>Secure position with heel positioned under hip, lower than toe</td>
<td>Uneven stirrups</td>
<td>Excessive use of legs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Legs quiet and close, giving subtle and effective cues</td>
<td>Motion in legs</td>
<td>Illegal equipment</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Insufficient weight in stirrups</td>
<td>Loss of contact between leg and saddle, foot and stirrup</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Incorrect position</td>
<td>Loss of stirrup</td>
</tr>
<tr>
<td></td>
<td>Seat</td>
<td>Maintains center of balance</td>
<td>Sitting off center</td>
<td>Excessive body motion</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maintains contact with saddle</td>
<td>Sway or round back</td>
<td>Popping out of saddle</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Correctly uses seat to cue</td>
<td>Losing center of balance</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Control</td>
<td>Maintain horse in good form at consistent gaits</td>
<td>Breaking from gait</td>
<td>Failure to perform requested maneuver</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Flying lead changes correct</td>
<td>Not standing quietly</td>
<td>Missing leads or partial lead changes</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Simple lead changes</td>
<td>Backing crooked</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Inconsistent gait or maneuver</td>
<td>Break of gait at lope</td>
</tr>
<tr>
<td></td>
<td>Precision</td>
<td>Performs maneuvers at designated areas</td>
<td>Anticipating signals</td>
<td>Performing maneuvers more than one length from marker</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Accurate and smooth performance pattern</td>
<td>Performing signals</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Performing maneuvers within one length of marker</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Obedience</td>
<td>Horse willingly and promptly performs maneuvers at request of rider</td>
<td>Wringing tail or kicking out</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Tossing head</td>
<td></td>
</tr>
</tbody>
</table>
# 4-H TRAIL CLASS

## Individual Scorecard

Show: ________________________  Date:  ____/____/____
Class #:  ____________  Entry #:  ___________

## A. Obstacles (minimum 6, maximum 16):

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Points Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10</td>
<td></td>
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<tr>
<td><strong>SUB-TOTAL:</strong></td>
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</tbody>
</table>

## B. Cleanliness of horse, tack and rider

<table>
<thead>
<tr>
<th></th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleanliness of horse, tack and rider</td>
<td>5</td>
</tr>
</tbody>
</table>

## C. Performance:

- **Attitude – willingness to do obstacles**  10
- **Manners – response to rider**  10
- **Gaits – walk, trot/jog, canter/lope**  15

**SUB-TOTAL:**

**TOTAL POINTS EARNED:**

Judges signature: _______________________________________________
Show: ________________________  Date:  ____/____/____
Class #:  ____________  Entry #:  ___________

### A. Obstacles (minimum 6, maximum 16):

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Points Earned</th>
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</thead>
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<tr>
<td>SUB-TOTAL:</td>
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</tbody>
</table>

### B. Cleanliness of horse, tack and rider

- 5

### C. Performance:

- **Attitude – willingness to do obstacles**: 10
- **Manners – response to rider**: 10
- **Gaits – walk, trot/jog, canter/lope**: 15

**SUB-TOTAL:**

**TOTAL POINTS EARNED:**

---

New England 4-H Rule Book
Revised February 2013
UNIFORM TRAIL SCORECARD

_______________________________________ HORSE SHOW

CLASS #: __________  DATE: _____/_____/_____

NAME: ________________________________  JUDGE: __________________

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>10</th>
<th>10</th>
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<th>10</th>
<th>10</th>
<th>APPEARANCE</th>
<th>ATTITUDE</th>
<th>MANNERS</th>
<th>GAITS</th>
<th>TOTAL</th>
<th>PLACING</th>
<th>COMMENTS</th>
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</table>

New England 4-H Rule Book
Revised February 2013
Show: ____________________ Date: ___/___/___
Class #: _____ Judge: _____________________________

PLACINGS

1. _________________
2. _________________
3. _________________
4. _________________
5. _________________
6. _________________
7. _________________
8. _________________
9. _________________
10. _________________

Judges Signature: _____________________________
Show: ___________________________  Date: ___/___/___

Class #: _____  Judge: ________________________

PLACINGS

1. _____________________________
2. _____________________________
3. _____________________________
4. _____________________________
5. _____________________________
6. _____________________________
7. _____________________________
8. _____________________________
9. _____________________________
10. _____________________________

Judges Signature: ________________________

New England 4-H Rule Book
Revised February 2013
# 4-H Horse Show Entry Form

<table>
<thead>
<tr>
<th>RIDER LEVEL</th>
<th>RIDER'S NAME</th>
<th>AGE</th>
<th>HORSE’S NAME</th>
<th>4-H COUNTY</th>
<th>CLASSES ENTERED</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

**Total Entry Fees** $

**Refundable # fee** $

**Total Due at Entry** $

---

**PLEASE PRINT:**

Name: _______________________________________

Address: _____________________________________

_____________________________________________

Date of Birth: _____/_____/_____

4-H Club Name: _______________________________

County: _____________________________________

Phone: _____________________________________

E-mail contact: ______________________________

Have you ever attended Eastern States? ☐ Yes  ☐ No

Participation level at ESE: __________________________

Signature: _______________________________________

Parent signature if under 18: _______________________

---

Show fees are per class or for the day.

Please make **check** or **money order** out to:

**Mail** entries and fees to:

(NO PHONE OR E-MAIL ENTRIES PLEASE)

Current Approval Form Attached  ☑ Yes  ☐ No

**NUMBER ASSIGNED:** __________

If yes, when: _____/_____/_______  How many times: _____

ESE Program (Horse, Beef, Dairy, etc.): _________________

---

New England 4-H Rule Book

Revised February 2013
Designee for 4-H Horse Show Participant

Name of Participant: ________________________________

I __________________________ give __________________________
my permission to act and speak on my behalf for the above participant during the ________________________________
4-H Horse show on ________________ in __________________
This permission is granted due to my inability to be present for this 4-H activity. This permission includes all safety issues related to above named participant and their equine in use at the above activity. If above named person deems it necessary to have someone other than my child ride the equine for safety reasons then I grant my permission for this to happen.

Signed ________________________________
(Custodial parent or guardian of named participant)
Date ________________________________

The above signature and permission is valid only for the duration of the above named 4-H Horse Show.