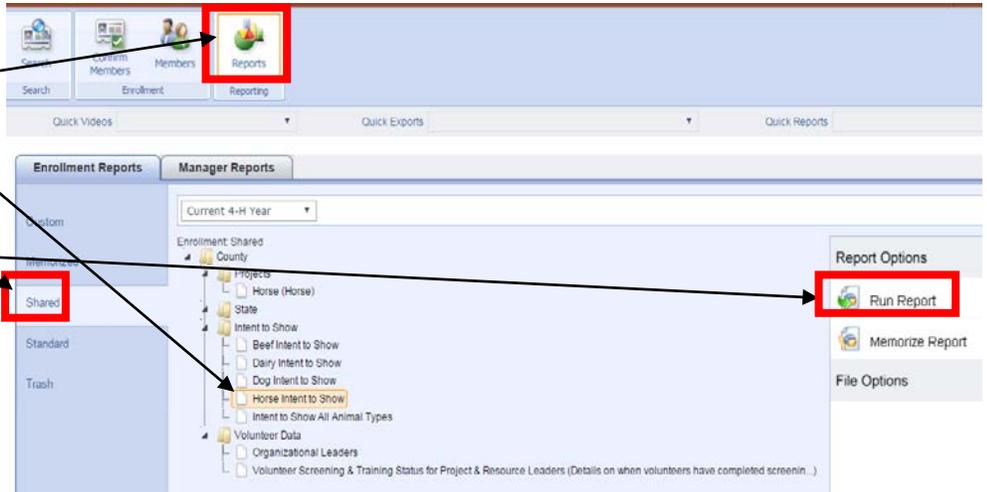
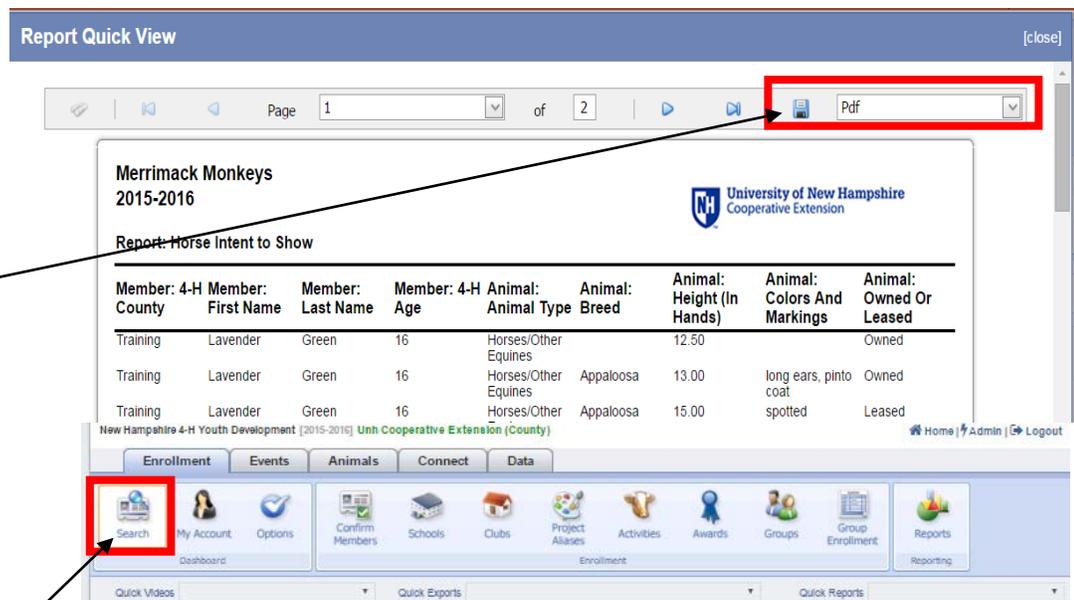


How Club Leaders can check Member's Animal Enrollment

1. Log in to your 4hOnline Club account.
2. Select "Reports"
3. Select "Shared"
4. Select the report you wish to view
5. And "Run Report"

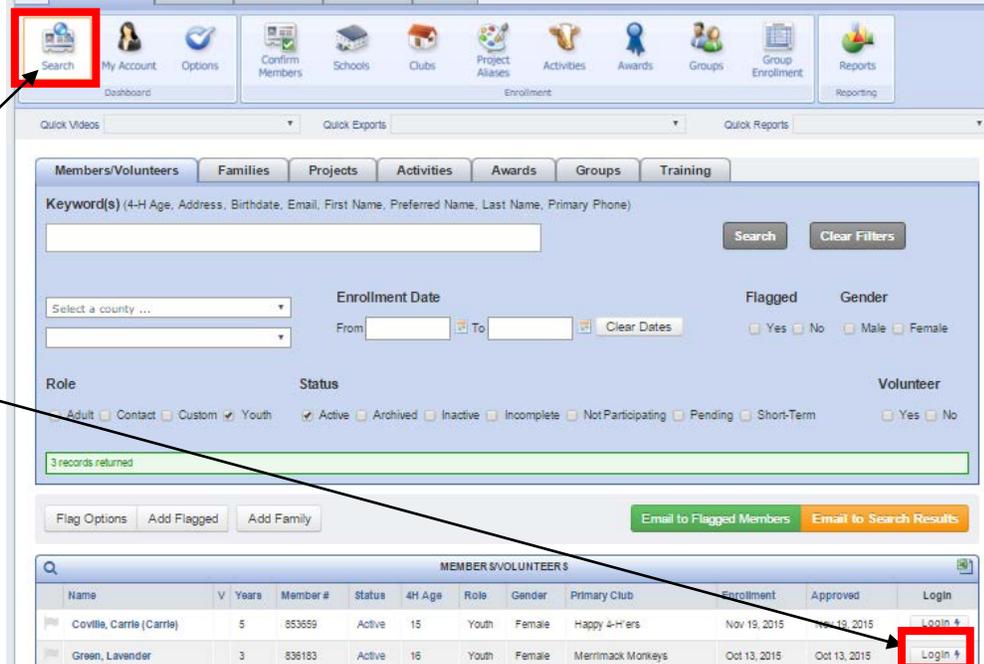


6. The report will look like this.
7. You can save the report as a PDF or an Excel Spreadsheet



You can also check an individual Member's record

8. From the "Search" screen select "Login" next to the record you wish to review



9. You are now in the member's profile.
10. Select "Animals/Livestock" and it will bring you to the Animals page

Logged in as Green: Lavender [County] Home | My Member List

Animals / Livestock | Enrollment | Member Settings | Trainings

Personal Information | Additional Information | Health Form | Participation

Youth Personal Information

Welcome to the Personal Information Page

Please fill in all the information requested below.

If you share your cell phone number with us, it will be used respectfully.

If you select "Yes" to: "I wish to receive text messages" and fill in the name of your cell phone provider, it will allow us to text message you with important information like meeting cancellations, etc. Your information will never be shared.

Copy parent information from another youth record:

Profile Information * Required Fields

Email:

* First Name:

11. On this page you can print an "Intent to Show" form for a single animal
12. Or an Excel spreadsheet if there are multiple animals of the same type.
13. You can also view individual animal records by selecting "view/edit"

Animals / Livestock | Enrollment | Member Settings | Trainings

Animal Reports - exports as a pdf document

Animal:

Report:

Animal Lists - exports as an excel document

Animal Type:

Export:

Add an Animal

Animal Type:

Species	Type	Animal	Status	Edit / View
Cattle	Beef, Breeding	1234	Active	<input type="button" value="Edit / View"/>
Cattle	Beef, Breeding	1234	Active	<input type="button" value="Edit / View"/>
Cattle	Beef, Breeding	54321	Pending	<input type="button" value="Edit / View"/>
Cattle	Beef, Market	5678	Active	<input type="button" value="Edit / View"/>