



## **Job Description**

**Job Title:** **Junior Counselor**  
Barry Conservation 4-H Camp (BCC)

**Reports To:** Assistant Director

**Qualifications:** 16-17 years of age

Commitment and ability to work with children.  
Emotional maturity, sound judgment, stability  
and initiative. Commitment to the goals and  
philosophy of Barry Conservation 4-H Camp.

Training in First Aid and Child/Infant CPR (will be  
provided)

### **General Description**

The Barry Conservation 4-H Camp Junior Counselor (JC) is a volunteer staff member who works directly with campers only under the supervision of a counselor or other full time staff member. This is a volunteer position. Room and board is supplied. JCs are responsible to the Camp Director. JCs will help to provide guidance to campers in daily camp living and maintain a safe and nurturing environment for campers. The JC will strive to provide a positive example and experiences for campers as outlined by BCC 4-H Camp philosophy and goals.

### **Application Process**

1. Complete and submit the standard BCC Summer Employment Application.
2. Provide two written references attesting to their suitability to work with children. One reference may be from the staff/volunteer's parent or guardian.

### **Specific Responsibilities Include:**

1. Attend and participate in BCC staff training week. June 17 – 21, 2019. If possible, also attend the NH 4-H Shooting Sports Training on May 18 - 19.

2. Serve as a JC for at least one week during the summer schedule. Ideally, JC's will volunteer for two consecutive weeks during the summer. The total number of weeks a JC volunteers is negotiable.
3. Assist the full time counselors and staff with their responsibilities.
4. Represent UNH 4-H Camps in an enthusiastic, supportive and informative manner during Camper Check-In, Check-Out and at any time when dealing with the general public.
5. Set a positive example for boys and girls at all times during 4-H camp, as well as for the staff working with the 4-H camping program.
6. Understand and abide by all BCC policies and safety procedures, actively identify and eliminate hazards and provide guidance to campers during emergencies.
7. Take an active leadership role in camp community. This includes but is not limited to working cooperatively with camp staff, being a team player within the unit, accepting responsibilities as assigned and taking initiative to complete tasks as needed.
8. Maintain open and constructive lines of communication with other staff members and the administrative team.
9. Be present and on time for all assigned activities, events, and duties.
10. Any other duties deemed necessary and appropriate by supervisory staff.

To learn more, visit our website:

<http://extension.unh.edu/4H/4HCamps.htm>

*The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.*