

## ~ Fair Entries ~

For best results, read this page in its entirety prior to going online.

All entries will be submitted using the Blue Ribbon Fair On-line System.

### **No Verbal Entries Accepted!**

*Anyone who does not have a computer/internet access or who requires assistance with this on-line process may come to the office and use a computer to submit their entries. Please call prior to arrival.*

### **On-line Fair Entry Directions**

#### **1. Go On-line**

- Go to <http://tinyurl.com/NHFYouth>

#### **2. Create An Account**

- Create an account - *(user names and passwords from last year will not work this year)*
  - Once an account is created you may go back and re-access your information until the end of the day on June 15<sup>th</sup>.
  - “Group Account” will allow you to create one user name, password, and contact e-mail address for a group (i.e. all the members of your club or all the members of your family).
  - “Individual Account” will allow you to create and submit entries for a single person.
  - NOTE: Only classes that youth are age eligible for will display. (example: a 5 year old will only see “Cloverbud Exhibit Hall”)
- When creating a new account, select the youth’s club from the drop down box:
  - Out-of-County youth should select their county of 4-H enrollment (regardless of where they live).
  - Vermont 4-Hers should select “4-H Member in Vermont”.
  - If the youth is in more than one club please repeat this process to select all of the member’s clubs from the drop down box.
  - The “additional e-mail address” field can be used as a way to send a copy of entries to a club leader, another family member, etc.

#### **3. Entries**

- Additional classes will appear when you click on the plus (+) sign next to a heading.
- Once selected, click on the “Add” button to enter classes.
- Type in the entry information and click “Save Entry”.
  - NOTE: Description of item is REQUIRED for Exhibit Hall entries.
- Select all of the classes the youth would like to enter; animal and exhibit hall entries may all be done at the same time.

#### **4. Items/Checkout**

- Be sure to “submit” entries.
  - **Items will be considered “Pending” until you submit them!**
  - **Items marked “No” in the “Ready to Checkout” column will not be submitted and will remain “Pending”.**

- A confirmation screen will appear. A copy of this information will be e-mailed to the address AND the additional e-mail address (if any) you provided.

## **5. Additional Items**

In addition to entering on-line:

- 4-H Animal Exhibitor's Must:
  - Go to the Grafton County 4-H website and print, fill out, sign, and BRING WITH YOU TO THE NORTH HAVERHILL FAIR the two page "4-H Animal Exhibitor & Parent/Guardian Form". It MUST be given to the Superintendent at CHECK-IN. (Youth only entering items into the Exhibit Hall are not required to complete this document.)
- Style Show Participants Must:
  - Submit a script to Michelle Reagan, 4-H Style Show Coordinator, [mmfourkids@outlook.com](mailto:mmfourkids@outlook.com) by June 15<sup>th</sup>