Summary of Position

This is a 100% extension appointment located at the University of New Hampshire in Durham, NH.
The successful applicant will deliver research-based educational programming and technical assistance to farms and food manufacturers. They will also provide research-based information on food safety to other staff working with farms, food manufacturers and the food service industry throughout the state. These efforts will help build the capacity of these audiences to implement food safety practices in their businesses, craft relevant plans, including HACCP, Preventive Controls, cGMPs and others, and comply with federal and state regulations, including the Food Safety Modernization Act.

The food safety specialist will develop networks with relevant local, state, regional and national agencies and organizations and will help link food producers and processors to resources within and outside of UNH Cooperative Extension.

The specialist will collaborate with industry, university, and Extension colleagues across region, and will compete successfully in national and regional funding initiatives. He or she will provide support for and seek synergies with campus faculty and extension specialists working in diverse areas of agriculture and food systems.

Qualifications

- A Ph.D. in food safety, food science, microbiology, or another closely related discipline. A strong candidate with a Master's degree may be considered.
- At least three years' of relevant work experience.
- Demonstrated expertise in food microbiology and food safety.
- Experience in planning and delivering educational programs.
- Experience in securing extramural funding.
- Demonstrated effective interpersonal and written communication skills.
- Demonstrated ability to work well as part of a team.
- Proficiency in use of technology for day-to-day work and educational program delivery, record keeping, reporting, team-based communications and overall time management.
- Willingness and ability to establish and work with a diverse network of constituents and community members across race, gender, socioeconomic class, disabilities and other differences to assist with program development and outreach.
- Ability to regularly travel throughout the state, as well as in the region. Travel costs will be reimbursed at the federal rate.

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**Duties/Responsibilities**

**Educational Program Development & Delivery**
- Under the direction of the program team leader, develop and implement innovative, effective food safety outreach programs for New Hampshire's farmers and food processors.
- Provide leadership and support to field specialists in the development, implementation, and evaluation of high impact educational programs and publications for all sectors of New Hampshire's food system.
- When appropriate, conduct applied research to support the state and region's agricultural and food processing communities.
- Collaborate with colleagues throughout the region to develop, implement, and evaluate multi-state outreach programs.
- Ensure programmatic involvement of under-served and under-represented audiences and ensure that all educational programming is conducted in full accordance with civil rights, Equal Employment Opportunity (EEO), Affirmative Action (AA) and Americans with Disabilities Act (ADA) policies and procedures.
- Assess statewide, regional and national food safety needs, challenges and trends, and use this information as a basis for program development.
- Prepare annual statewide impact reports

**Grant Writing and Management**
- Secure extramural funding to support applied research and Extension programs. Extension state specialists will secure at least 25% of their salary and fringe benefits annually through external funding beginning in the second year of employment.

**Professional Development**
- Participate in professional development to enhance competence in appropriate disciplines.

**Collaborative Networks**
- Build and maintain partnerships with university faculty, local, state and federal agencies and organizations.
- Serve on external boards and committees as appropriate to enhance partnerships.

**Organizational Support**
- Serve in UNHCE organizational leadership or committees, and support team development by serving in a mentor capacity as needed and where appropriate.
- Other duties as assigned

The University System of New Hampshire is an Equal Opportunity/Equal Access/Affirmative Action employer. The University System is committed to creating an environment that values and supports diversity and inclusiveness across our campus communities and encourages applications from qualified individuals who will help us achieve this mission. The University System prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, or marital status. Application by members of all underrepresented groups is encouraged. Hiring is contingent upon eligibility to work in the U.S.

**Institution Information**

The University of New Hampshire is a major research institution, providing comprehensive, high-quality undergraduate programs and graduate programs of distinction. UNH is located in Durham on a 188-acre campus, 60 miles north of Boston and 8 miles from the Atlantic coast, and is convenient to New Hampshire's lakes and mountains. There is a student enrollment of 13,000 students, with a full-time faculty of over 600, offering 90 undergraduate and more than 70 graduate programs