



Employment  
**Opportunity**

## **State Specialist Healthy Living and Nutrition**

### **Summary of Position**

This position provides leadership for University of New Hampshire Cooperative Extension Youth and Family Healthy Living and Nutrition programs designed to increase the health of NH youth, families and individuals. This position leads the Nutrition Connections Program that combines Supplemental Nutrition Assistance Program Education (SNAP-Ed) and Expanded Food and Nutrition Education Program (EFNEP) funding to reach low income NH residents. The position works in close collaboration with other UNH Extension Educators and UNH Faculty to develop, implement and evaluate community-based programs targeting the nutrition, physical activity, food safety and food resource management skills and behaviors of youth, adults, seniors and families. This is a non-tenure track Extension Educator position located in the Merrimack County UNH Cooperative Extension Office in Boscawen, New Hampshire that will have an affiliation in the College of Life Sciences and Agriculture (COLSA).

Acceptable minimum level of education: Ph.D. or terminal degree strongly preferred in applicable discipline (e.g., nutrition, public health, or education)

Acceptable minimum years of experience: 2-3 years.

Acceptable minimum qualifications: Registered Dietitian. Experience developing and evaluating community-based youth and family programs. Program Leadership Experience.

### **Applications will begin to be reviewed on May 7.**

The University System of New Hampshire is an Equal Opportunity/Equal Access/Affirmative Action employer. The University System is committed to creating an environment that values and supports diversity and inclusiveness across our campus communities and encourages applications from qualified individuals who will help us achieve this mission. The University System prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, or marital status. Application by members of all underrepresented groups is encouraged. Hiring is contingent upon eligibility to work in the U.S.

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32375**



## **Additional Desirable Qualifications:**

Experience with nutrition related community level change/socio-ecological model and other Cooperative Extension programming; experience authoring and managing grants; applied scholarly interest in: community-based youth development, public health, workforce development, outreach with underserved/at-risk populations, or similar field; Experience working with community-based volunteers. Proficiency with quantitative and qualitative data collection, analysis and interpretation

## **RESPONSIBILITIES**

### **Program Leadership**

#### **Serve as the SNAP-Ed and EFNEP coordinators.**

- Serve as Principal Investigator for both funding sources
- Provide leadership and guidance to program planning, implementation and evaluation for research-based community health and nutrition programs funded by SNAP-Ed and EFNEP.
- Manage team of county and regional staff (hiring, training, supervising, appraising performance and coordinating professional development).
- Implement policies relevant to SNAP-Ed and EFNEP and maintain appropriate program documentation.
- Develop, manage and monitor statewide SNAP-Ed and EFNEP budgets.
- Maintain and develop partnerships with external stakeholders.
- Develop reports and assessments of program efforts and outcomes.

#### **Serve as Area of Expertise (AoE) Chair for UNH Extension Youth & Family - Healthy Living AoE Team**

- Support team through logic model/plan-of-work development, program development, evaluation, grant writing and liaison work with UNH campus-based staff/faculty.
- Provide interpretation and application of current research, emerging issues and legislation to assist NH communities, agencies, Extension staff and volunteers.
- Coordinate over-all team evaluation plan and impact reporting.

The University of New Hampshire is committed to providing a safe environment for all persons, including but not limited to children, and to prevent and respond to abuse, neglect and crimes against children. All UNH youth program staff shall be subject to a criminal background check as required by NH State Law. Staff and volunteers will also be required to complete periodic child safety training.

## **Program Development**

- Develop, plan, implement and evaluate research-based community health and nutrition programs focused on (a) building youth and family skills and promoting healthy individual behaviors and/or (b) systems, environment and policy-level improvements in the areas of nutrition and physical activity.
- Develop programs in close partnership with state agency, community partners, and other UNH and UNH Extension colleagues.
- Develop and maintain a comprehensive and current knowledge base in community nutrition education.
- Build capacity for programs through development of grants, fee for service programs, state contracts, or other funding mechanisms (position is required to Secure 25% of annual salary through grants, cost-recovery, and/or departmental appointment funding).

## **UNH Department Work & Engagement**

Work within UNH COLSA in the Department of Agriculture, Nutrition and Food Systems to integrate departmental efforts with Extension resources, programs, and staff. Potential efforts include: coordinating interdisciplinary applied research projects, teaching, collaborating on external funding proposals, coordinating and/or hosting practicum/internship placements, and mentoring/advising undergraduate and graduate students.

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