



4-H FOUNDATION OF NEW HAMPSHIRE 2022-23 FUNDING APPLICATION

Please send completed form by **email ONLY** to Avery Adam at avery.adam@unh.edu
Deadline for funding requests is noon Friday, April 22, 2022.

The 4-H Foundation of New Hampshire funds projects and activities that enhance opportunities available to 4-H members and leaders, increases public awareness of the broad scope of the New Hampshire 4-H youth development program, aids in the recruitment of new audiences that may become engaged in the 4-H youth development program, and supports the integration of the 4-H youth development program with the resources available at UNH.

Funding is made possible by unrestricted and designated gifts and endowment income. This application is for programs, events, and activities held between **July 1 and December 31, 2022**. A second round of proposals will be reviewed in October 2022 for programs, events, and activities held between **January 1 and June 30 2023**. Additional proposals may be reviewed throughout the year at regularly scheduled board meetings and funded if they meet the guidelines, and funds are available.

Your application may be shared with potential donors to help secure necessary funding. All foundation board members are not familiar with all aspects of the 4-H youth development program thus your program description helps board members explain project needs to potential donors.

DISTRIBUTION OF FUNDS: Funds are distributed following UNH fiscal policies, by submitting original receipts with appropriate documentation. For directions on submitting expenses, visit the Foundation's webpage. If costs are lower than budgeted, the 4-H Foundation of New Hampshire will reimburse actual expenses and use the balance of allocated funds to support other projects.

ALLOWABLE EXPENSES: In keeping with the Foundation's mission, the following items must be included in each proposal.

- Any proposed cost at \$500 or above must be included as a line item in the budget.
- Any overage above the 10 percent must be brought to the attention of the Foundation's Executive Director immediately.
- Tipping and taxes are non-allowable expenses.

REPORTING: Final reports for all funded programs should be submitted no later than 30 days after the conclusion of the event or program and must be submitted **to insure eligibility for the next funding cycle.** Photos and quotes are helpful for the annual report of the 4-H Foundation of New Hampshire and notes to donors.

PATHWAY:

PROGRAM(S) W/DESCRIPTION :

Program Title	Description	Estimate Number of Participants

PATHWAY EVALUATION PLAN:

ADDITIONAL INFORMATION: Please provide any additional information that will help the 4-H Foundation of NH Board appropriately consider this proposal.

By submitting this grant request, the person whose name appears below certifies this 4-H youth development program has been planned and designed with the appropriate involvement of volunteers, youth and Extension professionals, has the full support of their Program Team Leader, and will be conducted according to UNH Cooperative Extension policies and procedures. Furthermore, the requestor acknowledges granted funds are to be used for the purposes described above unless prior approval is received, and agree to provide a written financial and program summary to the 4-H Foundation of NH no later than 30 days after the conclusion of the funded project.

Completed by: _____

Email contact: _____

PATHWAY PROGRAM BUDGET: Please list all pathway experiences individually that are supported by the requested funds.

Pathway Program Budget Narrative; Please include description of expenses to be covered by the requested funds.	Total Program Cost	Other sources / amounts	Request from 4-H Foundation
<i>Example: Volunteer Leaders Conference- Facility rental for the event (\$2,000), Meals for attendees (\$9,000), Leader tenure awards for volunteers (\$1,000), Educational Supplies (\$1,000)</i>	\$14,000	\$3,000	\$11,000
Total Pathway Cost			