

Accession No.

Entered into computer

\$10.00 Service Fee (per specimen)

Fee Paid by: Check # _____ Cash

INSECT IDENTIFICATION CENTER

University of New Hampshire
G28 Spaulding Hall
38 Academic Way
Durham, NH 03824-3544
Phone: 603-862-3200

Please see page 2 for instructions on how to submit a specimen.

TO BE FILLED OUT BY SUBMITTER

Collector: Name _____	Where Collected: State _____
Address _____	County _____
City _____ State _____ Zip Code _____	Town _____
Phone _____	Host/Site _____
Email _____	
Date of Collection: _____	
Brief description of problem: _____	

TO BE COMPLETED BY CENTER PERSONNEL

Source:	Sample Stage and/or condition
<input type="checkbox"/> Homeowner	<input type="checkbox"/> Eggs
<input type="checkbox"/> Ext. Educator/Forester	<input type="checkbox"/> Immature
<input type="checkbox"/> Grower/PCO	<input type="checkbox"/> Damaged material
<input type="checkbox"/> Other _____	<input type="checkbox"/> Adult
<input type="checkbox"/> Clinic	<input type="checkbox"/> Other
<input type="checkbox"/> Mail	<input type="checkbox"/> Pupa
<input type="checkbox"/> Walk-in	
<input type="checkbox"/> Pick-up	
<input type="checkbox"/> Digital	
Date In: _____	<input type="checkbox"/> Collection Used
Date Out: _____	Family: _____
Identification: _____	
Identifier: _____	Time Expended: _____
	EPA Code: _____
Comments and/or Recommendations:	



INSTRUCTIONS For Submittal of Specimens

The *\$10.00 fee (per species)* and submission form must accompany the specimens or damaged material to be identified.

Please seek the advice of a medical professional if you believe that an insect is causing health problems for you or those in your care. For health safety reasons, the UNH Insect Identification Service cannot accept samples in cases involving microscopic (“invisible”) arthropods or biting/crawling sensations on the skin if submitted by private individuals. If you think you have insects in your body, please contact your primary care physician. Samples collected by a medical professional and submitted from the medical office directly, in either alcohol or as a slide with accompanying documentation, may be accepted at the discretion of the lab manager. Please do not submit floor sweepings, vacuum cleaner dirt/dust, or things of a similar nature. Exceptions: Ticks, suspected nits, lice, and other parasites visible to the naked eye and submitted in alcohol may be accepted.

The UNH Insect Identification Lab does not test for tick-borne illnesses. If you need a tick tested for disease, or have questions about tick-borne diseases, please utilize the services of TickReport™(extension.unh.edu/tickreport)

Do not send to the Plant Disease Diagnostic Laboratory or use their form for insects or their damage.

Dried insects are quite fragile and are easily broken, delaying or preventing accurate identification. Accurate identification is easiest when specimens are in good condition. *Do not* use adhesives such as tape. Dried specimens should be placed in a small box or other container, and loosely packed with facial tissue or cotton. If the container has crush-proof sides, it may be mailed in a manila or padded envelope. A plastic bag or non-rigid container should be placed in a larger box or padded envelope and surrounded by packing material. Specimens sent in envelopes not so protected will be damaged by automatic mail sorting and canceling machines.

Soft-bodied specimens, such as larvae should be placed in a fluid such as rubbing alcohol *diluted* 50% with water, and placed in a tightly sealed container that will not leak. *Do not* put soft-bodied specimens in water. Specimens may be sent loosely surrounded by alcohol-soaked facial tissue or cotton in a tightly-tied plastic bag or a vial with a tight lid taped shut to prevent leakage. The bag or vial should be packed in a larger box, with the specimen container surrounded by packing material.

Please make checks payable to: *University of New Hampshire (UNH).*